

MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER 2017 IN THE HOLIDAY INN, WESTHILL

Community Council		
Name	Position	Present
Audrey Findlay	Chairperson (Acting)	✓
(vacant)	Deputy Chairperson	X
Becky Ferguson	Secretary	✓
David Ritchie	Treasurer	✓
(vacant)	Minutes Secretary	X
Mervyn Barr	Member	✓
Alan Eastell	Member	✓
Bill Loudon	Member	✓
Raymond Swaffield	Member	✓
Kate Lumsden	Member	✓
Nara Morrison	Member	X
Heather Brock	Member	✓
John Long	Member	✓
Dawn Anderson	Member	✓
Heather Coull	Member	X
David Ewen	Associate Member	✓
Cllr David Aitchison	Ward 13 Councillor	X
Cllr Iris Walker	Ward 13 Councillor	✓
Cllr Ron McKail	Ward 13 Councillor	✓
Cllr Alistair McKelvie	Ward 13 Councillor	X

Members of Public/Invited Guests		
K Young	Diane Priestley	John Thornton
Heather Cook	Graeme Hooper	Margaret Thornton
Aileen Swaffield	Clare Davidson	Colin Davidson
Heather Grant	Bert Taylor	Betty Taylor
Jo Hardie	June Dolman	David Dolman

	<u>Item</u>	Action/ Attention
1	<u>Chairperson's welcome and opening remarks</u> Audrey Findlay opened the meeting, welcoming everyone to this part of tonight's meeting	
2	<u>Apologies</u> Cllr David Aitchison, Cllr Alistair McKelvie, Heather Coull, Nara Morrison	
3	<u>Review and Approval of the Draft Minutes of Meeting 13/07/17</u> Proposed: Heather Brock Seconded: Raymond Swaffield The minutes were approved by the meeting.	
4	<u>Matters Arising</u> All will be addressed throughout the meeting.	
5	<u>Police Report</u> PC Steve Middleton presented the report from June 9 th to September 13 th . This will be circulated to members and will be attached to these minutes as PDF. A number of items were discussed, including recent thefts from unlocked cars, speeding in the area and thefts from local retailers. PC Middleton thanked Cllr Walker and Cllr McKail for their involvement in local campaigns, including the removal of the burger van outside TAQA and signage for Road Safety outside schools.	

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	<p>It was questioned whether parking half on the pavement and half on the road is allowed, and it was confirmed it is not yet illegal to do so. Dawn raised concerns over this type of parking in her street, and PC Middleton asked her to report this. Another resident raised concern over the parking outside Elrick Primary, where many vehicles are parking in unsafe ways during drop off times. There is a zone of no parking however this is not believed to be long enough, as the problems are continuing. PC Middleton acknowledged this problem at Elrick, and especially the extremes that are seen. He will note this and investigate. The Councillors present were asked to look into this, especially in terms of road safety.</p>	
6	<p><u>Update on Gateway Art Project</u></p> <p>We successfully completed our Artists Brief and it was posted on Creative Scotland's and Aberdeenshire Councils websites at the end of last month. By the time you read this we should have the short list of the Artists to be interviewed and interviews will take place next week. We had 11 very good entries. Once the chosen Artist has been selected they should start very soon and by late next year, Westhill should have a good piece of Public Art to replace our "Question Mark". A fitting way to celebrate 50 years of Westhill. - Kate Lumsden, team leader, Gateway Art Project.</p>	
7	<p><u>Update on Kingsford Stadium Proposal</u></p> <p>Yesterday was the pre-determination hearing for this planning application, and Audrey Findlay attended to present on behalf of WECC. Many people presented their views, from both sides of the argument. This application has been an extremely difficult process, with a significant amount of detailed information to look through. All along WECC have stated that it is almost impossible to ascertain the views of every member of the community that we represent, therefore we chose to comment solely on planning concerns that we have. It was noted that even those in favour of this new stadium development have some concerns over planning issues and may even believe those could be ironed out at a later date. We know this is very unlikely to be the case as it is this planning application currently submitted by AFC that will be either granted or refused planning permission. Even with conditions attached the serious planning policy breaches cannot be made right.</p> <p>The decision will be made by Aberdeen City Council at their Full Council meeting on 11th October. It is frustrating as the site is not only right up to the boundary with Westhill but Aberdeenshire Council and we have no further input to the proposal at this stage.</p>	
8	<p><u>Planning Watch</u> <u>Domestic Proposals</u></p> <p>1) APP/2017/2249 – 23 Eastside Drive, Westhill Domestic extension with garage being extended into back garden. No comments or objections to make on the proposals. Public Comment Expiry Date 24/09/2017.</p> <p>2) APP/2017/2283 – 2 Cairnie View, Westhill Domestic extension with modifications to existing bedrooms and additional bedroom. No comments or objections to make on the proposal. Public Comment Expiry Date 27/09/2017.</p> <p>3) APP/2017/2114 – 11 Berryhill Place, Westhill This is planning permission for change of use from Class 9 (Residential) to Class 10 (Non Residential Institutions) for Childminding. Very limited information. Environmental Health have requested further information regards operational and health issues and until they are forthcoming I assume the application would not progress. A copy of the Environmental Health request for further information was circulated to members. Public Comment Expiry Date 28/09/2017.</p> <p>4) APP/2017/2082 – Burnhead, Westhill</p>	

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	<p>Planning permission for Change of Use of Existing Dwellinghouse to Office; Refurbishment of existing Buildings; Demolition of Block Outbuildings and Erection of Dwellinghouse.</p> <p>The modifications are to be carried out on an old existing croft between Westhill and Kingswells. John circulated a copy of the Design Statement and the Applicant's Support Statement giving a clearer picture of location, buildings, future use as a small holding etc.</p> <p>The application is well supported with documentation to give a clear understanding of proposal and future use.</p> <p>The main points of the application are :</p> <p>Legal and Governance comment – Due to the scale, nature and location of the development it does not attract Developer Obligations contributions.</p> <p>Environmental Health comment – They have put a holding objection on the application so the agent can respond with further information regards to whether contamination is likely to be present at this site since it was previously agricultural premises. I assume therefore nothing can move forward until this submitted.</p> <p>The main part of the proposal is to remove an old stable and tractor shed and erect a new dwellinghouse to blend with the existing buildings. The existing cottage will be refurbished and used as an office with the old byre also being refurbished.</p> <p>I assume until the contamination update is received and reviewed we do not have to respond. Generally I have no objection to the application and generally view it as being similar to upgrading old steadings. Public Comment Expiry Date 05/10/2017 – <i>John Long</i></p> <p>John Long and our local councillors will keep an eye on this as it progresses.</p>	
<p>9</p>	<p><u>Bus Forum update</u></p> <p><i>These are Items covered relating to the Westhill district.</i></p> <p><i>The full minutes will be published at a later date</i></p> <ul style="list-style-type: none"> • Real time displays are sometimes inaccurately indicating bus arrival. This problem had been worked on previously but clearly without great success. Bus Company accepted the problem and will attempt to have it rectified. • The wrong destination indicated on some Alford heading buses has now been fixed. • No hope of permanently setting the stance for X17 in the Bus Station. A new initiative to tackle informing passengers of the bus departing from a different stance is to use a Tannoy warning, which should be installed and operating in a couple of weeks. • The threat of general cuts in bus services across Garioch, because of a potential reduction in funding, has been averted, as Aberdeenshire Council have managed to assign the funds. • A request to extend the service 220 Aberdeen to Broadshade in order to reach Kirkton of Skene has been refused as it would not be possible to fit in with the timings. • Long discussions relating to the unacceptable time taken by X17 for Aberdeen to Westhill or the return journey, particularly when the bus incorporates the Arnhall and Prime Four diversions, was fully accepted by the bus company. This results partly from attempts to address complaints of buses arriving late. Now longer journey times result from buses not timetabled to reach fixed points till later times. Bus drivers must wait at these points until the timetabled time and frequently this means several minutes stationary. Stagecoach will again study the problem and attempt to improve matters. They are concerned that these extended journey times will deter bus use and encourage users to return to cars instead. Stagecoach are still in discussion with Aberdeen City Council regarding the setting up of a bus lane on Queens road which would help address long journey times on this corridor. 	

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	<ul style="list-style-type: none"> • Stagecoach will be carrying out passenger monitoring and feedback to use in a review of the X17 service, probably starting in November. They will likely introduce changes to the service in December. Aberdeenshire Council will also announce any changes to the other Garioch services around the same time. • We were alerted to the Transport Scotland “Consultation on Free Bus Travel”. This is open to all and those concerned about the future of the free bus pass scheme should consider responding. The Consultation Form which closes on 17th November can be found at https://consult.scotland.gov.uk/ • The Next Bus Forum will be held in Westhill in the Spring. <p style="margin-left: 20px;">- <i>Raymond Swaffield</i></p>	
10	<p><u>Events</u></p> <ul style="list-style-type: none"> • <u>Feedback on Westhill in Bloom</u> At the WECC July 2017 meeting no one volunteered to do the admin work required re the nominations so David Ritchie did it. There was 12 nominations received by closing date of 31 July. That wasn't enough so a list was drawn up of the gardens that were judged last year but hadn't been nominated this year. David & Iris then visited these gardens to check if they were still good and that the owners were ok to participate again. Some of these were not put forward again. There was 33 gardens on final list. It was hoped that the judging could be done earlier than last year but ended up being done on 16th August, same date as in 2016. Thanks to Kate for driving the judges round. The judges were Lynne Simpson of Osprey Housing (sponsor of main trophy), Eva Connell from Westhill Gardening Club and Iris Gray, former resident of Westhill and winner of previous Garden Competitions. • <u>Christmas Event planning</u> This year we have Granite City Brass booked for the day, and still need to arrange the hot chocolate, goodies and also the carols from the local churches. We need someone to co-ordinate this event, especially as Audrey & Becky will be standing down and not here to participate. Nobody came forward to volunteer to do this, so unless this does happen then we risk the event not going ahead. 	
11	<p><u>Ward 13 Councillors' Reports/Updates</u> <u>Cllr David Aitchison:</u></p> <p>Housing Although I have dealt with various housing related problems since being elected in 2012 the last few months have shown a noticeable increase in housing issues in my casework. In particular these include situations where changes in circumstances mean that current accommodation is unsuitable or where accommodation in social housing is required urgently by both individuals and families who are homeless or in immediate danger of becoming homeless. The councils housing department (as well as organisations like Citizens Advice and local churches etc) deal with these cases professionally and with great sensitivity against the background of increasing pressure on the availability of social housing. These issues can go unseen and unknown in a relatively affluent community like Westhill but are clearly very upsetting and difficult for the people involved. While Aberdeenshire Council and the voluntary organisations cope with the problems presented I feel that it is important that these issues are highlighted and that we all remain aware of the difficulties which people in our community can sometimes face.</p> <p>Making Places Initiative</p>	

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The Scottish Government have launched the 2017 to 2018 Making Places initiative to encourage communities to positively and actively contribute to the development of their local places. Making Places represents a broadening of the [Charrette Mainstreaming Programme](#) to support communities at all stages of their thinking.

This will provide:

1. Support for communities keen to develop their understanding of place and build their skills and confidence.
2. Grant funding to support communities to participate in and lead design events, such as workshops and charrettes.
3. Support for communities to help deliver ideas produced in previous community engagement processes.

Information on the first and third of these elements will be announced shortly on <http://www.ads.org.uk>. If you require any further information, or would like to note interest in the support, please contact: architecture@gov.scot
More information is included in the prospectus. If you wish to apply for funding for a design event complete the application form.

Cllr Ron McKail:

There have been a lot of complaints recently about the playpark on Brimmond Drive & some unsuitable fencing – this was repaired this week.

The Community Safety Group circulated 1000 secure pouches for contactless cards to reduce fraudulent transactions.

Weeds in gutters have been an ongoing concern recently, which will be followed up.

Road Safety banners to be displayed around local schools will be purchased, and Police Scotland will utilise there where necessary.

The issue of displaying a banner for the Farmers Market at the Ashdale Hall is ongoing, especially as they have had their banner taken down on multiple occasions. Similar markets in other areas have concessions for these events and are allowed to do so – this will be investigated for Westhill.

Nomination forms for WECC are to be returned to Cllr McKail before the October meeting. 11 have been received at this point in time.

Cllr Iris Walker:

Local projects

At Garioch Area Committee on Tuesday (5th September) I asked for early resolution and delivery of some local projects which have been in the pipeline for some time but have stalled. One such project was the additional pedestrian crossing on Old Skene Road. Many residents have been in touch over the years to get this in place. You will remember that last year I asked officers to conduct a survey and this showed that this section of road to the west meets the criteria for a new crossing. This is required due to the increase in traffic from new developments to the west of the town. These projects were listed in a report before us on Tuesday and will hopefully be signed off by Infrastructure Services Committee in October. A further project showed a sum of money for remote footway improvements in Westhill, some of which may have been completed but I have asked for a full report on what is outstanding. Our communities really do need to see these projects on the ground asap.

Garioch Area Manager

Since Doug Milne's retiral from the role of area manager, Margaret-Jane Cardno has been combining her present role as area manager for Banff & Buchan with that of Garioch. Interviews will take place over the next couple of weeks to find a permanent replacement for our area.

Scottish Maths Week

To celebrate Scottish Maths Week, Westhill Primary are inviting parents in to the school this week to be interviewed as to how they use maths every day in their

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	<p>jobs. I was delighted to be invited along to talk to the primary 3 class about how I use maths in my councillor role.</p> <p>Council Priorities</p> <p>There is still time to let the Garioch Partnership know of your intention to attend the Old School House on Wednesday 20th September 6.45pm to feed your views in to the council priorities and hear a short presentation on the next Local Development Plan process. Please email Dawn Brown at dawn@gariochpartnership.org.uk to let her know you will be attending.</p> <p><u>Cllr Alistair Mckelvie:</u> No report received.</p>	
12	<p><u>Website Report & Communications Group</u></p> <p>The number of visits is 13,171 so far this year compared to a 13,250 for the whole of 2016 and 4,261 for 2015, so solid and continuing growth. The most popular day is Friday (one in five views occur then) and time is 8pm (one in 10 views), which suggests people are treating the website as a source of information to be visited in leisure time rather than hard news (in which case we might expect to see them visited first thing in the morning or at lunchtime). The fact we're promoting material on Facebook -- and most visits are being made this way -- means people are often looking at the single promoted item rather than arriving via a search engines and browsing the website. It may be worth launching our own Twitter account - not to tweet incessantly, just to promote items at the same time they go on Facebook.</p> <p>– <i>David Ewen</i></p> <p>David also explained the post planned to be published on our website regarding the pre-determination hearing held yesterday, quoting from Audrey's speech made at the hearing. It was questioned whether this should be circulated around members before being published due to the controversial nature of this topic. Discussion followed regarding the protocol WECC have in place regarding this website, and the trust given to our website manager and those given access. It was noted that Office Bearers had seen the proposed article and were happy with it.</p>	
13	<p><u>Treasurer's Report and Bulletin Updates</u></p> <p>Treasurer's Report:</p> <p>It was agreed at July meeting that the two pots of surplus cash from projects done more than 10 years ago totalling nearly £4000 could be donated to SensationALL and the cheque has just been sent to them.</p> <p>The £18k business bond we hold with Santander for our surplus funds has been rolled over for another year but the interest rate is now only 0.50%</p> <p>Our two RBS bank accounts will soon be transferred to the Queens Cross branch, but still keeping same sort code and account numbers. I should be able to use the mobile branch or post office to bank Bulletin advertiser's cheques, but most pay online now. – <i>David Ritchie</i></p> <p>Bulletin Report:</p> <p>The autumn issue wasn't delivered to me from printer till 6pm on Saturday 18th August, instead of during the day on the Friday as expected. Main reason for delay was that the finishing part of the job was done this time in South Wales, so it then had to be delivered 500 miles! I was aware that the finishing can't be done in Aberdeen but I think it is normally done in central belt somewhere.</p> <p>Deadline for winter issue is Friday 3rd November. This is a week later than normal due to person at printers who puts it together for me being on holiday in October.</p> <p>– <i>David Ritchie</i></p>	
14	<p><u>Sub-group Reports</u></p> <p>Litter:</p> <p>Our Litter Picks took place as planned in both July and August. Our volunteers covered a good area and collected the usual amount of litter. In general, the park</p>	

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	<p>areas seemed to have slightly less litter than normal but the verges of the A944 had if anything, more litter than normal. This we assume to be thrown out of vehicles.</p> <p>One of our volunteers put considerable effort into retrieving the lifesaving ring from Denman Pond, which he said he had done several times recently. He felt it was pointless replacing it on its post but in the end, did so. On a lighter note, since it was Aileen's Birthday, she decided to bring along some Prosecco to celebrate. Volunteers who were not driving enjoyed the small tittle and gave her a birthday toast!</p> <p>Our next Litter Pick will take place on 16th September. - <i>Aileen & Raymond Swaffield</i></p> <p><u>Bulbs & Baskets:</u> 2017 has been quite successful although some of the baskets on Old Skene Road have not looked as good as the others. The baskets will be taken down later this month by members of Westhill Rotary Club.</p> <p>The order for 2018 plants has to be submitted by the end of the month to AC Landscape Services. I will be submitting this soon with the addition of the plants for Trinity Church that again have made a very attractive display in front of Trinity Church on Westhill Drive.</p> <p>I will be cutting down on the number of different types of plants for next year as we know what is successful and what is not. There will be also fewer bedding plants required as there are only a couple of locations where they get planted. - <i>John Imrie</i></p> <p><u>Art Project:</u> Our main project this year was "Portrait of Westhill", where we asked schoolchildren and adults to do a small A5 self-portrait. The portraits were then exhibited at the Library and at Tesco - you also might have seen them at the Westhill Gala.</p> <p>Over the year we did Snowflakes at Christmas and Easter eggs, both which were used to decorate the shopping centre. We also had our 4th annual scarecrow trail, which again proved very successful.</p> <p>Two of our long term members have retired, Rosemary Murray (team leader for many years) and Hazel Smith. These ladies were very valuable members of the Westhill Art Project team and will be greatly missed for both their hard work and fun they brought to each event. I asked in the latest bulletin for some new volunteers, but unfortunately have not had anyone come forward yet. If anyone would like to join us we would be delighted to have you. - <i>Kate Lumsden, Team Leader, Westhill Art Project.</i></p>	
15	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Aberdeenshire Licensing Boards Review – this consultation was circulated to members, and could be completed if someone was willing to take this on. 	
16	<p><u>AOCB</u></p> <ul style="list-style-type: none"> • We must organise the receipt of the funding that was granted from the 2016/17 Top-Up Budget towards the Gateway Art Project, as this is to be done in a set time frame for the financial year. • The Skene Heritage Society wish to put up an Interpretation Board at the artwork being put up at the new Hampton by Hilton hotel in Elrick. • The suggestion of a playpark in Denman Park was raised. This is a council issue and could be brought up by our elected Councillors. 	
	<p><u>Date of next meeting</u> Thursday 12th October 2017, Holiday Inn, Westhill Drive</p>	

Becky Ferguson
Secretary

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	GENERAL FUNDS	ADVERTISING PRE-PAID FOR AUTUMN & WINTER 2017 ISSUES	MAKING IT REAL FUND	LITTER CAMPAIGN FUND	TOTAL
FUNDS IN BANK AT 13/7/17	19486.64	10345.00	3972.62	751.24	34555.50
<u>Receipts in period 14/7/17 to 14/9/17</u>					
Bulletin advertisers-Autumn issue	578.00				578.00
Bank interest	131.95				131.95
Transfer of autumn pre-paid adverts to General Funds	5172.00	-5172			0.00
<u>Payments in period 14/7/17 to 14/9/17</u>					
Donation to SensationALL	-27.38		-3972.62		-4000.00
Sundry admin Expenses	-55.00				-55.00
XIC- Bulletin autumn issue printing	-6144.65				-6144.65
Autumn Bulletin honorariums	-400.00				-400.00
Bulletin sundries & postages	-54.94				-54.94
Meetings room hires June to September	-100.00				-100.00
Westhill in Bloom Prizes & Expenses	-155.00				-155.00
FUNDS IN BANK AT 14/9/17	18431.62	5173.00	0.00	751.24	24355.86
Funds in bank include £18,493.3 in Santander Business bond at 0.50% interest					

The logo for Police Scotland, featuring the word "POLICE" in large, bold, white capital letters above the word "SCOTLAND" in a smaller, light blue, sans-serif font. The text is set against a dark blue rectangular background.

POLICE
SCOTLAND

WESTHILL & ELRICK

**COMMUNITY COUNCIL
MEETING ON**

14 September, 2017, 2030 hours

1. LOCAL INTEREST INFORMATION

Here is the Police report covering dates 9 June to 13 September, 2017.

The following crime or offences have been detected.

- 2 x Possession of drugs, including class A.
- 3 x Assault including Domestic assault.
- 1 x Mobile phone driving offence. Declined ticket.
- 1 x Attempted extortion (Domestic, threaten if not repaid money)
- 4 x Road traffic offences.
- 1 x Racially aggravated incident.
- 1 x Theft of fuel.
- 1 x Shoplifting
- 1 x Theft of bank card and subsequent frauds at petrol station, shops etc.

The following crime or offences are currently under investigation.

- 2 x Section 23 (Breach of the peace)
- 2 x Fail to stop/report a motor vehicle accident.
- 1 x Housebreaking (Kirkton Nursing Home) This relates to stripping the location of metals, lead, copper etc.
- 3 x Thefts from unlocked cars on driveways in the Broadshade area.
- 2 x Theft. Slabs from building firm and LED light from postman's vehicle (4th occasion)
- 2 x Road traffic offence.
- 1 x Communications Act, make threat over phone.
- 1 x Assault
- 2 x Shoplifting. (Theft of a beef joint and a chicken)
- 1 x Communications Act. Make threats and insults on Website regarding objectors to the planned Kingsford Stadium. (Positive lines of enquiry currently under investigation)
- 1 x Attempted HB to a garage.
- 1 x Attempted fraud over phone, caller almost tricked the person they called into emptying £23,000 from their account, on realising scam they called bank who stopped the transaction just in time.
- 1 x Vandalism on Zebra crossing o/s Holiday Inn. Cross road and punch car causing dent. When confronted he said it was the car which had struck him. £400 damage. White male, 30 to 40, heavy build, short brown spikey hair, brown beard, wearing a brown leather jacket and jeans. carrying a Tesco bag.

2. FEEDBACK ON POLICE ACTIONS IN RESPONSE TO MATTERS RAISED AT THE PREVIOUS MEETING

Since we last met, I explained how I wanted to back up the speed survey camera by using a Muni-quip speed gun. I have since obtained the device and have visited Westhill and Elrick several times.

I have attended on the A944 in Elrick where traffic was heavy and there were no speeding issues. Likewise at Westhill Academy on Hays Way.

Areas of concern I found to be on the Brodiach Road and Westhill Road on the approach from the Brodiach. Old Skene Road on its approach to the crossing at Brimmond Drive sees the occasional driver going too fast towards the crossing and the worst is Southbound vehicles entering the town passing the Golf course.

I do find that after only 10 minutes or so, most traffic enters the village bang on 30mph; however, I don't believe this is due to a sudden outburst of good driving, probably because motorists are flashing their lights to warn others of my presence.

That being the case, I pack up and go to another location for another 10 minutes and so on.

If I can be highly visible then drivers will have it in their mind the next time the drive around the corner that the Policeman with the speed gun could be waiting.

The message being, 'when in town - slow down'.

The speed survey camera was placed on Westhill Drive between 19 June and 1 July 2017.

Here are the results.

14,623 vehicles passed the sign at an average speed of 28.3 mph, the 85th percentile was 33.5 mph.

3. DETAILS OF ACTIONS IN RESPONSE TO MATTERS RAISED AT THE PREVIOUS MEETING

4. ONGOING LOCAL / FORCE-WIDE ENGAGEMENT ACTIVITIES

I am due to speak to elderly residents who attend at Trinity Church community group regarding basic personal safety, attempted fraud and unwanted bogus callers.